

Applications Now Open!

Fall 2016 Internships with the Human Impacts Institute



The <u>Human Impacts Institute</u> is currently accepting applications for our highly competitive Summer 2016 internship program. As an international non-governmental organization based in NYC, is to inspire you to transform environmental challenges into social action for a just and livable world. We do this through environmental education, creative communication, and curated action programs. Our partners range from the United Nations, U.S. Department of State, and Federal Republic of Germany to major universities and research institutes to community-based, grassroots groups.

Our past interns have been international lawyers, media professionals, and teachers, as well as graduate and undergraduate students from over 30 universities and colleges based on five continents. They are now working in diverse institutions, including: the United Nations Environment Program, the Earth Institute (IRI), Bloomberg, the Climate Group, GrowNYC, National Sustainable Agriculture Coalition, International Institute for Sustainable Development, the Worldwatch Institute, Arcadis, and P&C Insurance.

Applications for Fall 2016 internships are due August 15th, by midnight EST to:

http://www.humanimpactsinstitute.org/#!opportunities/cyyf

What We Offer

Our internships provide unique, behind-the-scenes learning experiences where you join us to develop, implement, and monitor our diverse programs. As a Human Impacts Crew member, you work in a collaborative environment with our dynamic team. We are looking for passionate and creative minds who know how to turn ideas into action. We promise to support your personal goals, while building your leadership potential. We want crew members who are passionate about environmental and social issues, and who really get excited by marketing and communications, education, mission-driven business, policy, research, and/or the non-profit sector. You will be a great Human Impacts Crew member if you're self-motivated, organized, a team player, creative, and like diversity in your days.

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Internships will last for approximately 12 weeks and will take place in NYC. Only applicants available for the full term (Mid-May to mid-August--with some flexibility for start and end dates) and who can commit a minimum of 15 hours per week will be considered. We understand that we all work best at different hours of the day and in different settings. As an intern with us, you will have the flexibility to complete some of your hours on your own schedule--in your favorite coffee shop or while sitting on the beach. However, we require a minimum of two days of face-to-face time at our NYC headquarters per week (we want to hang out with you!). You also get priority if you can commit to at least 20 hours per week.

Our crew gives strong preference to applicants who receive college or occupational training credits. We welcome international applicants (you must have your U.S. visa before starting an internship) and professionals looking to expand their experience base. Unfortunately, we are not able to provide stipend, travel, or lodging assistance at this time.

Internship Application Information

All applications are submitted online at: http://www.humanimpactsinstitute.org/#!opportunities/cyvf

We offer Internships year-round and accept submissions on a rolling basis. You are encouraged to apply at least one month in advance of our semester-based start dates: February 1st, June 1st, and September 10th. Applicants will be notified of interviews shortly after their application. For Fall 2016 we encourage applications by August 15th.

Your application must include:

- 1) A submission document with the following:
 - a) Why you want to join our crew
 - b) Your preferred internship(s)
 - c) Your passion relating to that internship(s)
 - d) One paragraph with an original idea for a creative project
 - e) A current resume
- 2) Two reference contacts

We currently offer the following internships:

- **NGO Development:** As a NGO Development Intern you work closely with our Development Manager in strategic fundraising, such as: grant writing, sponsorship proposals, deck development, individual donor requests, events planning, as well as earned income generation tools such as crowdfunding. Assist with various writing and research as needed. Also, develop and maintain monitoring and evaluation tools, spreadsheets and assist with partnership development. Applicants for this internship, please submit one short writing sample of 1-2 pages with your application, as well as 2-3 references.
- Creative Design: As a Creative Design Intern, you support our online and visual presence. You work with our crew to develop creative tools and a consistent look for our organization, which helps to increase collaboration, as well as develop outreach and open-source engagement of our partners. As an ideal candidate, you have proficiency in web development and Adobe Creative Suite, in addition to experience in graphic design, illustration, and/or marketing. If you're applying to this internship, submit your three best work samples as part of your application.
- Strategic Communications: As a Strategic Communications Intern, you support our outreach and communications campaigns, develop social media content, blogs, and other online content. You will also develop strategy and content for press and funder interactions, organizational brochures, newsletters, as well as other marketing and communications tools for our programs.